

Minutes of Steering Committee Meeting No.11 2020.11.05

FINAL

Attendees

- [MS] Manodeep Sinha
- [NL] Nooriyah Poonawala-Lohani (Chair)
- [NM] Nicholas May
- [RL] Rebecca Lange

Apologies

- [HP] Heidi Perrett
- [JB] Justin Baker

Discussion

For the detailed agenda see: [GitHub Issue 16](#)

1. Approval of Previous Minutes

See link: [Minutes from Meeting No.10](#) - Passed unanimously.

2. Actions :

Election 2020:

- [NM] Amend election process 2020 document. **done**
- [RL] Invite Matthias Liffers to fill the position of returning officer. **done**
- [MS] Invite Michelle Barker to fill the position of scrutineer. **done**

eRA2020

- [NM] Organize a special meeting to oversee planning of events. **done**

Online Events

- [All] Find potential presenters and share with [NL].
Some progress has been made in finding speakers - in progress
- [NL] To confirm date, time and format with Matthias Liffers. - in progress.
- [NM] To set-up a youtube site for RSE-AUNZ. **done**
<https://www.youtube.com/channel/UC8M5kL-LsvkjeLgck-VdC8w>

Governance

- [NM] Clone the US-RSE document into GitHub, and make draft amendments. - no change
- [NM] To share an overview of the proposal for *Intl Council of RSE Orgs.* - no change.

Website

- [All] Create posts for the website about outputs/results from the following:
Use the following folder for collaboration around posts: [Website Posts](#)
 - [HP] Oversee post: Workshop and BoF at eResAus 2019
 - [NL] Oversee post: eResNZ 2020.
 - [HP] Share lists of attendees for eResAus 2019 events. (reassigned)
 - [All] Contribute to the posts.
- [NM] Update website with approved minutes of meeting #9. **done**

Meeting SC#11

- [NM] Organize a poll for SC Meeting #11. **done**

3. International Survey 2020

The committee agreed to participate in this survey and that efforts should be split for the Australian and New Zealand specific questions in the survey.

The kick-off meeting is planned for Nov.17th.

Questions needing responses:

1. *Does your association (or your potential association) want to be a part of the RSE survey? This involves taking part in discussions about the questions we ask, agreeing to invest some time in publicising the survey to your communities and, where necessary, providing effort to translate the survey into different languages.*
Yes. The committee agreed to participate again this year.
2. *Who should be the point of contact for your association (name and email address please)? This person will take part in meetings and report back to the other committee members of your association.*
Agreed to split the contacts for the Australian [MS] and New Zealand [NL] sections of the survey.
3. *Can you provide any additional effort to help code the survey (there is some, albeit limited, coding required to transform the questions into a survey format and to analyse the results)?*
TBA. The contacts will liaise with the organizers to identify available resources.

4. International Council of RSE Associations

To join this council we will need to do the following by 11th Nov.:

1. Approve the [draft proposal](#)
2. Select two representatives to attend meetings.

The committee agreed that RSE-AUNZ should join this new organization. Therefore, we will need to approve the draft proposal, asap, and choose two representatives before the 11th Nov.. Note that [NM] has volunteered to be one of the representatives.

5. Reports from eResearch Australasia 2020

The committee agreed that the conference had been a great success. RSE-AUNZ ran or presented in four sessions and received valuable feedback about activities.

- [NL] Oral Presentation - *Research software engineers : Creating a community and an identity within complex research ecosystems*
- [RL] BoF session - *Training*
The session captured valuable feedback in google docs about the training RSEs want and provided to researchers. This feedback needs to be collated and presented for further discussion, and could help inform future online events.
- [JB] BoF session - *RSE Impact Stories*
There were only 2 presenters of impact stories, but the discussion was well directed and created a good conversation about generating impact through research software engineering.
- [NM] BoF session - *Best Practice for FAIR and Sustainable Research Software.* (in collaboration with ARDC and ReSA)
This session introduced a new model of research software activities that will form the basis of research software programs at the ARDC. It was noted that the RSEs have a greater involvement in one layer of the model, which is associated with programming and software projects.

The committee agreed to create website posts to advertise the range of activities in which the association is involved.

6. Election 2020

The scrutineer position has been accepted by Georgina Rae (NeSI).

The committee noted that there had been no nominations received and suggested that the busy conference and summit period may have been a factor in this disappointing result.

It was proposed that the nomination period be extended, and subsequent deadlines delayed, by two weeks. However, this is dependent on the agreement of the returning officer and scrutineer. The proposed amended dates are as follows:

- Nomination: Mon. 12th Oct. - Sun. 15th Nov.
- Confirmation: Mon. 16th - Sun. 22nd Nov.
- Voting: Mon. 23rd - Sun. 6th Dec.
- Results declared: Mon. 7th Dec.

7. Any Other Business

It was suggested that invitations for future meetings also include a calendar invite.

Actions Carried Forward

Online Events

- [All] Find potential presenters and share with [NL].
- [NL] To confirm date, time and format with Matthias Liffers.

International RSE Survey 2020

- [NM] To confirm RSE-AUNZ involvement and pass nominations on to co-ordinators.

International Council of RSE Associations

- [NM] To share the draft proposal with the committee.
- [All] Provided feedback on issues found within the draft proposal (due Mon. 9th Nov.)
- [All] Volunteers needed (max. 2) for positions as RSE-AUNZ reps on council.

Election 2020

- [MS] Confirm new dates with the returning officer [ML] and scrutineer [GR].
- [All] Follow up with potential nominees.

Website

- Create posts about the outcomes of RSE sessions at eResAu 2020. Draft posts can be created in a folder called [Website Posts](#), which also includes a markdown template.
 - [NL] Oral Presentation - *Research software engineers : Creating a community and an identity within complex research ecosystems*
 - [RL] BoF session - *Training*
 - [JB] BoF session - *RSE Impact Stories*
 - [NM] BoF session - *Best Practice for FAIR and Sustainable Research Software*

Next Meetings

- Scheduled: Provisional date of Tue. 8th Dec.
Date and time to be confirmed.

Notes

These minutes have been drafted under part of the [Chatham House Rule](#). This promotes openness, and inclusion, by not attributing any specific comment to any individual/s. The exception is that participants are necessarily listed as attendees of the Steering Committee meeting.
