Minutes of Steering Committee Meeting No.13
2021.02.23

FINAL

Attendees

- `[JB]` Justin Baker
- `[MS]` Manodeep Sinha
- `[NL]` Nooriyah Poonawala-Lohani (Chair)
- `[NM]` Nicholas May

Apologies

- `[HP]` Heidi Perrett
- `[RL]` Rebecca Lange

Discussion

For the detailed agenda see: GitHub Issue 20

1. Approval of Previous Minutes

See link: Minutes from Meeting No.12 - *Passed unanimously.*

2. Actions:

Online Events
- [NL]   Confirm the subject for the panel and find potential speakers.
  Need to reconnect with Matthias Liffers (ARDC) to confirm a provisional time and panel of speakers.
- [NM]   Add committee gmail accounts as admins to the RSE-AUNZ youtube account. -> *Not yet found a way to add other accounts as admins to the youtube channel. Will continue investigating. Google account is media*
- [All]   Add suggested questions for discussion to the planning doc. for Event #1
  In progress.

International Collaborations
- [MS, NL]   International RSE Survey 2021:
  - [All] Notify MS or NL if you would like to volunteer for the pilot.
    Testing due by 26th Feb. This is expected to be extended, possibly by one week. Volunteers for testing are still required. Will investigate contacting the member of the interim RSE-AUNZ committee.

- [NM, JB]   Report outcomes from the first meeting of the Int. Council of RSE Assocs.
  A rolling agenda for these meetings and a provisional charter have been created. Meetings are being scheduled on a monthly basis to progress this agenda.

Website
The domain (rse-aunz.org) has been renewed by NM until Feb. 2022. We will need to find a source of funding to pay for this in the future, and possibly reimburse NM for the two years already paid for.

Discussion about posts was postponed to a future meeting. Except for a commitment from NL to share a link to the NeSI article about the eResNZ 'Birds of a Feather' session, when it is published, so that we can add a news item to the website.

Folder and template for draft website posts: Website Posts

- [MS, NL] Create post: end of year message from the co-chairs.

- [NM] Draft posts for events:
  - NL featured on RSE Stories: Equal Footing.
  - NeSI story about NZ RSE Conference.

- [All] Create posts for the website about outputs/results from the following:
  - [HP] Oversee post: Workshop and BoF at eResAus 2019
  - [NL] Oversee post: eResNZ 2020.
  - [HP] Share lists of attendees for eResAus 2019 events. (reassigned)
  - [All] Contribute to the posts.

- Create posts about the outcomes of RSE sessions at eResAu 2020.
  - [NL] Oral Presentation - Research software engineers : Creating a community and an identity within complex research ecosystems
  - [RL] BoF session - Training
  - [JB] BoF session - RSE Impact Stories
  - [NM] BoF session - Best Practice for FAIR and Sustainable Research Software

Steering Committee Meetings
- [NM]   Create Doodle Poll for SC #13. *Not required.*

3. Planning 2021

Summary of meeting on Tues. 16th Feb. and discussion.

The discussion revolved around the need for the association to organize a series of events in parallel to events co-located with existing conferences and workshops. These events should be based on:
- Specific topics
- Generic and discipline based
- Meetups as a potential platform

The committee agreed to collect a calendar of deadlines for submissions of events at which RSE-AUNZ could run sessions, such as:

- C3DIS (for CSIRO members)
- RSE NZ
- eResearch Australasia
- SORSE
- UK RSE conference
- RSE Leaders Workshops

The committee agreed that this year we need to do more to engage the community members and increase their participation in RSE-AUNZ activities. A suggestion was made to get more input from members on specific questions with actionable outcomes.

One-day Workshop

The committee agreed to begin organization of a 1-day workshop during the mid-semester break. Given the potential for snap border closures between states and countries, the committee agreed that this workshop shop be all online.

Before publicising this workshop, the committee needs to agree on what is required to make this a successful event. The provisional list of requirements are as follows:

- An organizing committee.
- A website (e.g. a dedicated page on the rse-aunz.org website).
- A form for submissions.
- An online portal to run the event.
- A theme.

The committee agreed that the availability of these items need to be finalized promptly, so that the organizing committee can begin work. In addition, a theme will need to be identified and possibly aligned with themes of other RSE conferences (such as RSE NZ) to avoid duplication.

4. ARDC Software Framework

The discussion was summarised by committee members that have met with the ARDC (Tom Honeyman) to discuss the framework. The main feedback shared with the ARDC was that RSE-AUNZ could benefit greatly from some dedicated resource (e.g. a fractional FTE) in the form of an RSE community manager - *if it was offered to us*. The ARDC will take this suggestion into account when finalising their Software Framework.

5. International Collaborations

The committee discussed these activities and specific notes have been reported in section 2. Actions.

6. Any Other Business

- eResNZ was successful for RSE, with several appropriate BoFs around the theme of research software. However, the hybrid (in-person and online) format was less well received by those who could only attend online.
- A potential candidate for a Casual Vacancy position on the steering committee has emerged from discussions at eResNZ.

Actions Carried Forward

- [NL] Follow up with the candidate for a Casual Vacancy and arrange to have them submit an entry in the nominations page.
- [MS] Follow up with ARDC (suggest Richard Ferrers) regarding the collection of sensitive data on the International RSE Survey from the Australian regulatory perspective.
- [NM] Share links to outcomes from the RSE Intl. Council meetings.
- [NM] Create a calendar for conference/workshop submission deadlines.
- [ALL] Re. Website Posts: see section 2. Actions - Website.
- [ALL] Review requirements for One-day Workshop and provide feedback.

Next Meetings

- Scheduled:　　Provisional data of Tue. 23rd March, 2021
　　　　　　　　(2pm on the 4th Tuesday of each month.)

Notes

These minutes have been drafted under part of the Chatham House Rule. This promotes openness, and inclusion, by not attributing any specific comment to any individual/s. The exception is that participants are necessarily listed as attendees of the Steering Committee meeting.