

Minutes of Steering Committee

Meeting No.15

2021.04.23

FINAL

Attendees

- [JB] Justin Baker
- [MS] Manodeep Sinha (Chair)
- [NL] Nooriyah Poonawala-Lohani
- [NM] Nicholas May
- [RL] Rebecca Lange

Apologies

- [HP] Heidi Perrett

Discussion

For the detailed agenda see: [GitHub Issue 22](#)

1. Approval of Previous Minutes

See link: [Minutes from Meeting No.13](#) - *Approved.*

See link: [Minutes from Meeting No.14](#) - *Approved.*

2. Actions

- [NL] Follow up with the candidate for a Casual Vacancy and arrange to have them submit an entry in the nominations page.
- [MS] Follow up with ARDC (suggested contact is Richard Ferrers) regarding the collection of sensitive data on the International RSE Survey from the Australian regulatory perspective.
 - Survey must satisfy GDPR (EU) which exceeds AU/NZ requirements.
 - MS will contact the privacy office at Swinburne Uni.
 - Survey has been delayed by a problem with the validation logic.
- [NM] Share links to outcomes from the RSE Intl. Council meetings. **done**
 - [Update post on researchsoftware.org](#)

- d. [NM] Create a calendar for conference/workshop submission deadlines. **done**
 - [Calendar: RSE-AUNZ Deadlines](#)
- e. [ALL] Re. Website Posts: see section **3. Website**.
- f. [ALL] Review requirements for One-day Workshop and provide feedback.
 - [RSE-AUNZ Workshop 2021](#)

3. Website

Folder and template for draft website posts: Website Posts

P1. [MS, NL] Create post: end of year message from the co-chairs. **done**

P2. [NM] Draft posts for events:

- a) NL featured on RSE Stories: Equal Footing.
- b) NeSI story about NZ RSE Conference.

P3. [All] Create posts for the website about outputs/results from the following:

- a) [HP] Oversee post: Workshop and BoF at eResAus 2019
- b) [NL] Oversee post: eResNZ 2020.
- c) [HP] Share lists of attendees for eResAus 2019 events. (reassigned)
- d) [All] Contribute to the posts.

P4. Create posts about the outcomes of RSE sessions at eResAu 2020.

- a) [NL] Oral Presentation - Research software engineers : Creating a community and an identity within complex research ecosystems
- b) [RL] BoF session - Training
- c) [JB] BoF session - RSE Impact Stories
- d) [NM] BoF session - Best Practice for FAIR and Sustainable Research Software

4. Any Other Business

- The NZ RSE Conference will be going ahead again this year, potentially in a hybrid format. The organizers are keen to have a representative from RSE-AUNZ on the committee again. JB commented on the positive experience he had representing the association last year and suggested that another committee member might take on this role in 2021. MS has offered to take on that role.
- The RSE Society has announced that this year's conference will be replaced by a series of related, online events in Sept. This program will be called 'SeptembrSE'.
- [C3DIS](#) will be held online between 5-9 July, 2021. Abstracts are due on Fri. 21st May. It is open to all attendees. JB and NM are confirmed attendees. It was agreed to bring forward the next SC meeting by a week so that further discussion can take place on whether RSE-AUNZ should submit and abstract for a session at C3DIS.

Actions Carried Forward

- [NL] Follow up with the candidate for a Casual Vacancy and arrange to have them submit an entry in the nominations page.
- [MS] Follow up with following contacts regarding the collection of sensitive data on the International RSE Survey from the Australian regulatory perspective.
 - ARDC (suggested contact is Richard Ferrers) and/or
 - Privacy Office at Swinburne University.
- [ALL] Re. Website Posts: see section **3. Website**.
- [ALL] Review requirements for One-day Workshop and provide feedback ahead of the discussion at the next meeting .
 - [RSE-AUNZ Workshop 2021](#)
- Deadlines were set for the following website posts
 - P1 MS 30th April.
 - P4b RL 18th May.
 - P4c JB 25th May.
 - P4d NM 25th May.

Next Meetings

- Scheduled: Provisional date of 2pm (AEST) on Tues. 18th May, 2021
(2pm on the 4th Tuesday of each month.)

Notes

These minutes have been drafted under part of the [Chatham House Rule](#). This promotes openness, and inclusion, by not attributing any specific comment to any individual/s. The exception is that participants are necessarily listed as attendees of the Steering Committee meeting.
