Minutes of Steering Committee Meeting No.19
2021.08.24

FINAL

Attendees

- `[JB]` Justin Baker
- `[MS]` Manodeep Sinha
- `[NM]` Nicholas May
- `[RL]` Rebecca Lange

Apologies

- `[HP]` Heidi Perrett
- `[NL]` Nooriyah Poonawala-Lohani (Chair)

Discussion

For the detailed agenda see: GitHub Issue 26

1. Approval of Previous Minutes

See link: Minutes from Meeting No.18 - **approved**.

2. RSE Skills

- ○ ARDC question about appropriate RSE skill set.
  Feedback on draft skill set required for researchers transitioning into RSE space.

- ○ How can we represent that transitional space?
  - ■ [NM] to report on a discussion with ARDC representatives.
  - ■ Slides - ARDC Skills Landscape (draft) - see slide 8 (*Research Software Engineering*)

- ○ The committee discussed the variety of skills and the difficulty of creating a single framework that covers the diversity of roles. Further discussion was deferred to an online document.

3. National Agenda for Research Software

- ● ARDC has asked for concrete ideas on how they can provide resources to help put RSE-AUNZ on a path to sustainability and growth.

The committee discussed ideas that could move RSE-AUNZ to a more sustainable basis, including:
- A more sustainable platform to host the online presence, i.e. domain, website, email, etc.

- Ongoing resources to manage communications on behalf of RSE-AUNZ.

- Significant organisational and financial resources that can be used to underwrite an RSE conference for Australia, in 2022 or future.

- The committee agreed that these ideas could be expanded in more detail as part of a 1yr and 5yr plan for RSE-AUNZ.

- Note: a proposal has been submitted to eResearch Australasia 2021 for a BoF on *Sustainable Communities*, which may develop into a 'community of communities' that are also dealing with the issues of sustainability.

4. Planning Activities

- NZ RSE Birds of a Feather session: discussion taken offline.

- Steering Committee Election 2021
  The committee confirmed that the terms of all current committee members are due to end as of the 2021 election. The committee will need to confirm the dates and process at the next committee meeting. Additionally, the committee will investigate methods for attracting more nominations this year, such as identifying potential candidates and helping them with the nomination process. See Minutes of SC #9 for 2019 election details.

5. Actions From Previous Minutes:

- [NM] Finalize and forward *RSE-AUNZ response to the Agenda* to the ARDC: **done**

- [NL] Follow up with the candidate for a Casual Vacancy and arrange to have them submit an entry in the nominations page.

- [All] Posts for Website: outcome of sessions at conferences, RSE Stories, International RSE Council, etc.

6. Website

Folder and template for draft website posts: Website Posts

P2. Draft posts for events:

- [NL] Featured on RSE Stories: Equal Footing
- [NM] NeSI story about NZ RSE Conference.

P3. Create posts for the website about outputs/results from the following:

- [HP] Oversee post: Workshop and BoF at eResAus 2019
- [NL] Oversee post: eResNZ 2020

P4. Create posts about the outcomes of RSE sessions at eResAu 2020.

- [NL] Oral Presentation - Research software engineers : Creating a community and an identity within complex research ecosystems
- [RL] BoF session - Training - in progress
- [NM] BoF session - Best Practice for FAIR and Sustainable Research Software

7. Any Other Business

- ○ None

8. Actions Carried Forward

1. [MS] Create a self-nomination document for SC election 2021.

2. [NM] Create a draft skills framework document:
   RSE Skills Framework: discussion document

3. [TBA] Update RSE-AUNZ details and links on the International RSE website.
   https://researchsoftware.org/
   https://github.com/RSE-leaders/researchsoftware.org

4. [TBA] Start planning for a quarterly online event: e.g. Open RSE Forum - organized as an open discussion with no slides but some topics already advertised.

5. [NL] Follow up with the candidate for a Casual Vacancy and arrange to have them submit an entry in the nominations page.

6. [All] Outstanding Website Posts.

Next Meetings

- Scheduled: Provisional date of 2pm (AEST) on Tues. 28th September, 2021
  (2pm on the 4th Tuesday of each month.)

Notes

These minutes have been drafted under part of the Chatham House Rule. This promotes openness, and inclusion, by not attributing any specific comment to any individual/s. The exception is that participants are necessarily listed as attendees of the Steering Committee meeting.